



## HILL COUNTRY CHRISTIAN SCHOOL OF AUSTIN

### 3<sup>RD</sup>-6<sup>TH</sup> GRADE STUDENT AGREEMENT

#### FOR ACCEPTABLE USE OF TECHNOLOGY

The technology system for Hill Country Christian School of Austin includes access to computers and computer support equipment (printers, scanners, projectors, etc.), the network resources and the Internet. The opportunity to use this equipment comes with many responsibilities for both the student and the parent/guardian. The most basic responsibilities presume that the students agree to:

- Be good stewards of the school's equipment.
- Be responsible for any breakage of or tampering with school equipment.
- Abide by Lower School Technology class rules during usage of the equipment.

Students will not be granted access to school equipment until an Acknowledgement Form and Computer User Agreement Form are on file with the Technology Instructor. Students and their parents/guardians must read, agree to, and sign the acceptable use guidelines. Only students with signed forms will be allowed to access the school's equipment. This policy is subject to annual review and a new signature form must be on file for each successive school year.

#### **Internet Usage**

At Hill Country the Internet is used to find information and provide interaction with teachers and staff. It is understood that the Internet provides easy access to material that is offensive to Christians, young and old alike. While Hill Country takes precautions to restrict access to this information, it cannot control all access. Therefore, the student is responsible to avoid and not seek out questionable websites. Students will understand, through their classwork, the term URL and be prepared to account for sites they visit. Students found visiting questionable sites will be found in violation of this contract and subject to the repercussions which may result in suspension or revocation of access to the system, removal from the class, financial responsibility for damages, disciplinary and/or legal action in accordance with school policy and applicable laws. In general, Lower School Technology students will only be permitted to search the Internet at the direct instruction and specific guidance of the teacher(s).

The following rules apply to Internet usage on campus:

- Usage must be for an education or research project assigned by an Hill Country staff member.
- Students are not allowed to download files from the Internet or other external source.
- Students will abide by network etiquette rules as explained by the Lower School Technology Instructor.
- Students will use appropriate language that reflects our Christian beliefs.
- Students who find a security issue or inadvertently visit an inappropriate site will immediately notify a teacher or administrator of this breach.

Because this equipment is owned and maintained by Hill Country, users have no right to expect privacy in their campus communications and documentation. Hill Country reserves the right to monitor any computer usage at any time.

**Rules for Appropriate Use:**

Besides the Internet, various computer programs are available for the student's use. In order to maintain the programs and equipment, students also agree to abide by the following policies:

- Logon information is to be kept private at all times. Passwords are not to be shared with anyone. If a student's password security has been violated, the student is responsible to arrange to change it immediately. If a student allows someone else to use his/her logon, he/she will be held responsible.
- Students must always log off when they leave a workstation. If they fail to do so, any mischief accomplished while logged in will be the responsibility of the student.
- Students will save their work only to their network folder (My Documents).
- Students are not to attempt to access software indicated for faculty or staff use only.
- Accessing e-mail for personal reasons during school hours is expressly forbidden at Hill Country. Students needing access to a document **MUST** bring it on an external drive.
- Downloading any executable programs is forbidden.
- Accessing, posting, or printing messages or materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal is restricted by law.
- Wasting school resources, including printing personal or unnecessary pages, is forbidden.

**Consequences for Inappropriate Use:**

- Suspension or revocation of access to the system.
- Removal from technology class and parent contact.
- Financial responsibility for damages intentionally inflicted on the technology system.
- Disciplinary or legal action, in accordance with the school policy and applicable laws.



## HILL COUNTRY CHRISTIAN SCHOOL OF AUSTIN

3<sup>RD</sup>-6<sup>TH</sup> GRADE STUDENT AGREEMENT

FOR ACCEPTABLE USE OF TECHNOLOGY

### Student Section:

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

(printed)

By signing below, I acknowledge that I have received a copy of and understand the Technology Use Policy of Hill Country Christian School of Austin. I understand that my actions while on the computer system are not private and are monitored by the system. I understand that violation of these policies will result in disciplinary action and possible legal consequences.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Because over 320 students will be using the computers in the Lower School Technology Lab, it is imperative that the computers maintain a standard appearance. Because we want to treat others better than ourselves, I agree that:

1. I will not make any changes to the appearance of the Desktop (including, but not limited to backgrounds, screen savers, resolution, etc.) unless directed by a teacher or administrator.
2. I will not add any software to the computers.
3. I will not knowingly add any files containing computer viruses.
4. I will follow all Technology Lab rules.

***Failure to adhere to this Computer User Agreement will result in disciplinary action.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Student's Signature)

### Parent or Guardian:

I understand the school system policy and that computer use is not private. In consideration of the privilege accorded my child to use the Hill Country Christian School of Austin technology system, I hereby release the school, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the type of damages identified in the school system policy.

Printed Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_